

**NDE Bulletin**  
**July 25, 2013**



**2013-2014 NSSRS Calendar – Updated July 22**

Contact: NDE Helpdesk ([nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov) or 888-285-0556)

The 2013-2014 NSSRS Calendar has been updated and is now available on the NSSRS Resources page <http://www.education.ne.gov/nssrs/Resources.html#Calendar>

Updates have been made to the Staff Reporting section. We have added an AUDIT WINDOW for the September 15 and June 16 DUE DATES.



**2013-2014 Staff Instruction Manual – Updated June 16**

Contact: NDE Helpdesk ([nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov) or 888-285-0556)

The 2013-2014 Staff Instruction Manual - Version 3.1.0 June 16, 2013 has been posted on the NSSRS Resources page <http://www.education.ne.gov/nssrs/Resources.html#Calendar>.



**NSSRS Data Manager and NSSRS Validation - Unavailable Beginning July 29**

Contact: NDE Helpdesk ([nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov) or 888-285-0556)

NSSRS Data Manager and NSSRS Validation will be offline beginning Monday, July 29 for scheduled upgrades. These applications should be available again beginning August 5.



**GMS: 2013-2014 Early Childhood State Grant - Due August 5**

Contact: Linda Meyers ([linda.meyers@nebraska.gov](mailto:linda.meyers@nebraska.gov) or 402-471-2980)

The 2013-2014 Early Childhood State Grant application is due Monday, August 5. This grant is only available to specified districts/ESUs for continuation of current grants.



**ESEA/NCLB Requests for Reimbursement**

Contact: Diane Stuehmer ([diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov) – 402-471-1740)

If your District/ESU has not yet submitted any requests for reimbursement for the 2012-13 school year for ESEA/NCLB programs, we encourage you to do so soon. When all funds have been expended for a particular program, the request can be submitted as a “Final.”

NDE encourages districts to submit requests for reimbursement on a regular basis. This may not be the same for every district. Some may choose to submit quarterly, while others opt to submit monthly requests. It is advisable to submit requests for reimbursement more than once a year. Districts / ESUs have the option of submitting separate requests for salaries / benefits, and another for other expenditures. Providing appropriate documentation will speed up the review process.

The following expenditure items **always** require supporting documentation.

- Credit card purchases
- Travel expenditures require adequate documentation
- Purchases of food must be specific and allowable under program guidelines
- Petty cash purchases

- Reimbursement to individuals
- Allowable field trips must include the educational value



### **2013-14 ESEA/NCLB Allocations**

Contact: Diane Stuehmer ([diane.stuehmer@nebraska.gov](mailto:diane.stuehmer@nebraska.gov) – 402-471-1740)

District allocations have been posted on the NDE Federal Programs webpage for Title I-A, Title I-D, Title II-A, Title III-LEP, and Title III-IE. <http://www.education.ne.gov/federalprograms/Index.html>

Districts may use the listed allocations to plan their budgets for the 2013-14 school year. An opening date for the ESEA/NCLB Consolidated Application has not yet been determined. Information will be posted in the NDE Bulletin and emailed to Public District Superintendents and ESU Administrators when an opening date is known.



### **Summer School Supplement in the Consolidated Data Collection – Open August 1**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The Summer School Supplement will open in the CDC on August 1. **This collection is due on August 15.** At the end of each regular school term the Nebraska Department of Education collects the attendance data for each school district and system in Nebraska. State total ADA is reported to the U.S. Department of Education and is used in formulas for allocating federal entitlement for Title 1, Impact Aid, Indian Education and other federal programs.

The federal government requires that the total aggregate days of attendance for summer school be added to the total aggregate days of attendance for the regular school term to provide the **numerator** for the calculation of state Average Daily Attendance (ADA). The **denominator** for this calculation is the average number of days in session during the regular school year. In this collection, Districts will report the total Prorated Days of Attendance for their Summer School Program. Only Public Districts are required to complete this form.



### **High Ability Learners (HAL) – NDE Portal Collection - Open August 1 - Due September 3**

Contact: Mary Duffy (402-471-0737 or [mary.duffy@nebraska.gov](mailto:mary.duffy@nebraska.gov))

High Ability Learners (HAL) 13-14 Applications for Base Only and Base and Matching Funds AND 12-13 Budget and Year-End Reports; due no later than 11:59 PM, September 3. HAL is an online submission under the Data Collection tab in the NDE Portal. The collection will close at that time and only those reports entered will be considered for HAL grants.



### **New Superintendents – 2013-14 School Year**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

If your district/system has a new Superintendent for the 2013-14 school year, please have them contact the NDE Helpdesk to get set up on the NDE Portal as the new District Administrator for your District. The new District Administrator will need to add the district admin activation code specific to the district. The previous District Admin will also need to be removed. The Helpdesk can also provide them with information on where instructions are located for the District Administrator Responsibilities and assigning activation codes.



## **State of the Schools Report (SOSR) Calendar for 2013**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

The following provides the dates when data and decisions will be available for review in the 2013 SOSR Preview prior to public release. Once the Report Card is released to the public, the data will not be changed so it is important for districts to review their data. The 2013 SOSR Preview will be available through the NDE Portal. Note, the Nebraska Performance Accountability System (NePAS) will be released to the public in August without the graduation component. Graduation rates and ranking will not be added until November in order to include students who graduate over the summer.

<b>Date</b>	<b>Activity</b>
July 12, 2013	2013 SOSR Preview Opens with data from End-of-Year NSSRS reports.
August 13, 2013	NeSA Reading, Math and Science results released to public (district and school level data only )
August 13, 2013	Preliminary AYP results on the 2013 SOSR Preview for 30 day review
August 13, 2013	NeSA Reading, Math and Science results (disaggregated) on 2013 SOSR Preview
August 27, 2013	NePAS in 2013 SOSR Preview without graduation data or ranking
Sept. 13, 2013 *	Last day AYP appeals will be accepted
Sept. 18, 2013 *	AYP results final on SOSR Preview PLAS notification to districts will take place on or before this date.
Sept. 27, 2013	SOSR 2013 released to the public
October 4, 2013	PLAS list added to the SOSR 2013 Report Card
Nov. 15, 2013	NePAS released with Graduation data and ranking, Drop-out data added to SOSR

\* Updated information 6/25/13



## **NeSA-RMS Key Dates**

Contact: Valorie Foy (402-471-2495 or [valorie.foy@nebraska.gov](mailto:valorie.foy@nebraska.gov))

Assessment data are being prepared for release to school districts and to the public. Schedule below. Additional information on NeSA testing is available at the Statewide Assessment Website <http://www.education.ne.gov/Assessment/Index.html>

<b>NeSA READING and MATH</b>	
NeSA Reading, Math, and Science School and District Results released to public. Subgroup information remains embargoed until the release of the State of the Schools Report	August 13

## **NDE Bulletin now available in RSS Feed**

Contact: NDE Helpdesk (888-285-0556 or [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov))

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

## **How to contact the NDE Helpdesk**

There are three ways to contact the NDE Helpdesk with questions.

**All three ways get to the same place, so please only use one of these options. If you send more than one request this may delay our response as we coordinate all requests.**

**All requests are answered in the order they are received.**

1. Submit a "Helpdesk Request" from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.
2. Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)
3. Call Toll Free: 888-285-0556 Please leave your full name, organization, call back number and a brief description of your question.

*Ginny Carter, NDE Helpdesk Manager*

*Nebraska Department of Education - Data, Research and Evaluation*

*301 Centennial Mall South - Lincoln, NE 68509*

*[ginny.carter@nebraska.gov](mailto:ginny.carter@nebraska.gov) 402-471-2369*

*Helpdesk: Toll Free 888-285-0556*

*Email: [nde.helpdesk@nebraska.gov](mailto:nde.helpdesk@nebraska.gov)*